

Leesa Wyzard

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Please use contact form to contact me

leesa.wyzard.us

Objective: To collaborate with a forward thinking team to build and maintain current and future web technologies.

Software:

Adobe Creative Suite Products

Microsoft Office Products

WordPress

Experience:

Oklahoma State University Foundation

November 2004 – May 2012

Web Developer

Build, maintain, and upgrade the Foundation's website, OSUgiving.com.

2006 - Transformed OSUF.org into OSUgiving.com, assist in rebranding

2009 - Transformed OSUgiving.com into \$1B campaign fundraising website.

2010 - Managed internal hardware/website and external consultants to complete the project transforming the web presence into a CMS using Blackbaud Net Community with an extremely strict deadline and budget.

FFA Mortgage

July 2003 – June 2004

Executive Assistant

Provide support to executive mortgage broker owner and leading mortgage broker staff.

Multi-Level Information Systems, Inc.

December 1997 – May 2003

Office Manager

Supervise office staff inputting applications, running commissions, setting up compensation plans for clients, managing client support calls.

Snappy Car Rental

March 1991 – January 1997

Lease Coordinator

Support Senior Vice President of Operations and assist in maintaining lease management for 200+ car rental locations.

Education

Oklahoma State University

Studied Animal Science

Tulsa Community College

General Studies

Central Area Vo-Tech

Office Education graduate

References Available Upon Request